

Employment Academy

Initial Interest Form



Name:
Address:
Post Code:
Telephone Number:
Email Address:
Are you a Cartrefi Conwy tenant?
Are you unemployed?
Do you hold a full driving license for use in the UK?
Do you have use of a car for work purposes?
Please list your job history (this can include work experience and volunteering)
Do you have any barriers to employment (e.g. childcare, health issues etc.?)
Rehabilitation of Offenders Act 1974 (Declaration of Criminal Convictions) Please give details of any convictions (date of individual conviction, sentence, whether suspended and identify the court of convictions) which are not spent under the Rehabilitation of Offenders Act 1974.

Data Protection Act

The Data Protection Act 1998 (“the Act”) sets out certain requirements for the protection of your personal information against unauthorised use or disclosure. The Act also gives you certain rights. Except to the extent we are required to be permitted by law, the information which you provided in this application form and any other information obtained or provided during the course of your application (“the information”) will be used solely for the purposes of assessing your application.

If your application is unsuccessful, or you choose not to accept any offer of employment we make, the information will not be held for longer than nine months, after which time it will be destroyed, although relevant information will be retained in the longer term to facilitate our equal opportunity monitoring.

If your application is successful, the information will form part of your employment file and we will be entitled to process it for all purposes in connection with your employment.

So that we may use the information for the above purposes and on the above terms, we are required under the Act to obtain your explicit consent. Accordingly we would be grateful if you could sign the consent from below.

I consent to the use of personal information for the purposes and on the terms set out above.

I hereby declare that the information provided in this application is correct to the best of my knowledge.

Signed:

Print Name:

Date:

Please return completed forms to:

Email: Ffion.lloyd@creatingenterprise.org.uk

Phone: 01745 335565

Address: Creating Enterprise, Morfa Gele, North Wales Business Park, Cae Eithin, Abergele LL22 8LJ