

**Employment Academy**

**Volunteering Interest Form**

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| **Name:** |
| **Address:** |
| **Post Code:** |
| **Telephone Number:** |
| **Email Address:** |
| **Do you live in a Cartrefi Conwy property?** |

**Why do you want to volunteer with Creating Enterprise?**

**Which days are you available to volunteer?**

Monday 🞏 Tuesday 🞏 Wednesday 🞏 Thursday 🞏

Friday 🞏 Weekends 🞏 Evenings 🞏

**How many hours can you commit each week**?

**How did you hear about us**? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I am interested in volunteering in:**

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**I don’t know what I would like to volunteer in – tick box** 🞏

**Please outline any relevant skills you have**:

**Do you have a disability** Yes / No

**If Yes – please give details:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Data Protection Act**  The Data Protection Act 1998 (“the Act”) sets out certain requirement for the protection of your personal information against unauthorised use of disclosure. The Act also gives you certain rights. Except to the extent we are required to permitted by law, the information which you provided in this application form and any other information obtained or provided during the course of your application (“the information”) will be used solely for the purposes of assessing your application.  If your application is unsuccessful, or you choose not to accept any offer of employment we make, the information will not be held for longer than nine months, after which time it will be destroyed, although relevant information will be retained in the longer term to facilitate our equal opportunity monitoring.  If your application is successful, the information will form part of your employment file and we will be entitled to process it for all purposes in connection with your employment.  So that we may use the information for the above purposes and on the above terms, we are required under the Act to obtain your explicit consent. Accordingly we would be grateful if you could sign the consent from below.  I consent to the use of personal information for the purposes and on the terms set out above.  **I hereby declare that the information provided in this application is correct to the best of my knowledge.** |
| **Signed:** |
| **Print Name:** |
| **Date:** |

Please return completed forms to:

**Email:** volunteering@creatingenterprise.org.uk

**Phone:** 01745 335698

**Address:** Creating Enterprise, Morfa Gele, North Wales Business Park, Cae Eithin, Abergele LL22 8LJ